



**LA TROBE**  
College Australia

# ENROLMENT AND ACADEMIC GUIDE

# ORIENTATION 2025



# WELCOME TO LA TROBE COLLEGE AUSTRALIA!

Welcome to La Trobe College Australia, your pathway to La Trobe University.

We are thrilled you have chosen to study with us and look forward to helping you achieve your academic and personal goals.

By choosing to study at La Trobe College Australia, you have chosen a college with a proud history.

Our English Language programs and academic pathways into La Trobe University have been helping students reach their educational and career potential for over 45 years.

Throughout your time with us, you will have access to a wealth of resources and support services. These include dedicated language and academic support, career guidance, social activities, and clubs and events, all of which will help you make the most of your time in Australia.

We offer the complete university experience, with the benefit of extra support and guidance as you transition to university level studies. The extra support we offer, combined with our smaller class sizes, mean you can expect a learning environment and teaching style tailored to help you succeed.

As you commence your first week of study, we understand that you may have questions about the journey ahead. Fortunately, our orientation is designed to provide you with all the essential information you need to make a smooth transition into life at the college.

Once again, welcome to La Trobe College Australia, I am confident that you will thrive in our vibrant and diverse community, and I wish you all the best for your studies with us.

**STRUAN ROBERTSON**  
College Director and Principal



## WELCOME TO FOUNDATION STUDIES AND DIPLOMA PROGRAMS AT LA TROBE COLLEGE AUSTRALIA!

We are delighted to have you join our College as you embark on your journey towards achieving your educational goals. Congratulations on taking the first step towards pursuing a course that could serve as your pathway to a Bachelor Program at La Trobe University.

At La Trobe College Australia, we are committed to providing you with a supportive and enriching learning environment. Our experienced academics are dedicated to helping you develop the knowledge, skills, and capabilities necessary for success in your chosen field.

We understand that starting in a new academic environment can be both exciting and challenging. That's why we offer a range of support services to assist you along the way. From Academic Coordinators who will guide you through your course selection, to workshops and resources that enhance your study skills, we are here to ensure you have every opportunity to thrive.

As you embark on this exciting educational journey, we encourage you to embrace different experiences, make new friendships, and take advantage of the many opportunities available to you. Your time at La Trobe College Australia will lay a solid foundation for your future academic and professional endeavours.

Once again, welcome to La Trobe College Australia. We are excited to support you on your path towards a successful and fulfilling educational experience. Best of luck, and may your time with us be truly rewarding!

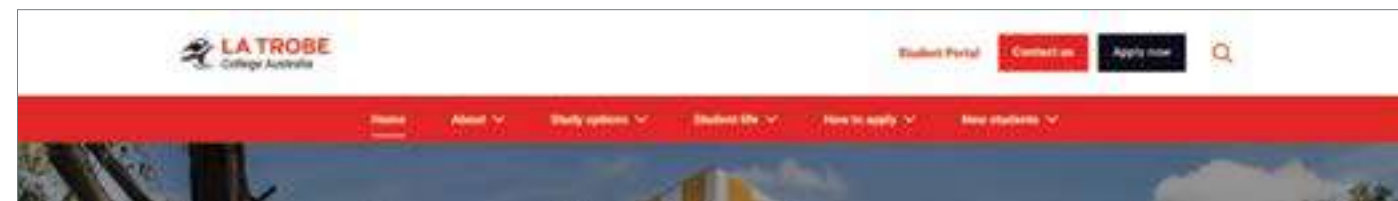
Warm regards,

**DOM HARDEN**  
Academic Director

## HOW TO ACCESS THE STUDENT PORTAL

### TO START

You **MUST** only use **Google Chrome** as Internet Explorer or Safari etc, may not work correctly.



Go to <https://www.latrobecollegeaustralia.edu.au/>

Click on **"Student Portal"**

Your Username is your Student ID, this can be found on your Offer Letter.

Your Password is your date of birth backwards, written YYYYMMDD



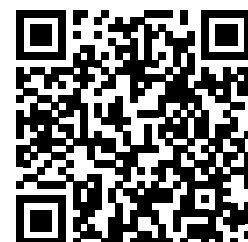
## STUDENT ID CARD

To request your student ID card, please complete the request form following the link below or scan the QR code.

<https://app.pipefy.com/public/form/lf65pwwW>

Once ready, you will receive a notification to collect it from level 5 Student Wellbeing Hub.

**\*Please note it can take up to 2 weeks for a Student ID card to be issued and must be collected in person on campus, they cannot be mailed.**





# PARKING PERMIT

## PERMIT PARKING (vPERMIT – 6 months or 1 year)

**Step 1:** Visit the **vPermit** page or the Scan the QR code for information and pricing at La Trobe University.

**Step 2:** Set up your VPermit account. When creating your account please select **“Other”** as your Role .

**Step 3:** Making payment for your permit

Once you have registered and applied for your vPermit, please visit the **I&O Service Desk Building CS1** (near the indoor sports centre and tennis court) to make your payment by Credit or Debit card. Please take your valid student ID card as proof of eligibility for the student permit rate.

You may be able to pay online using a credit card also.

Create a staff or student account

Staff/student

Department

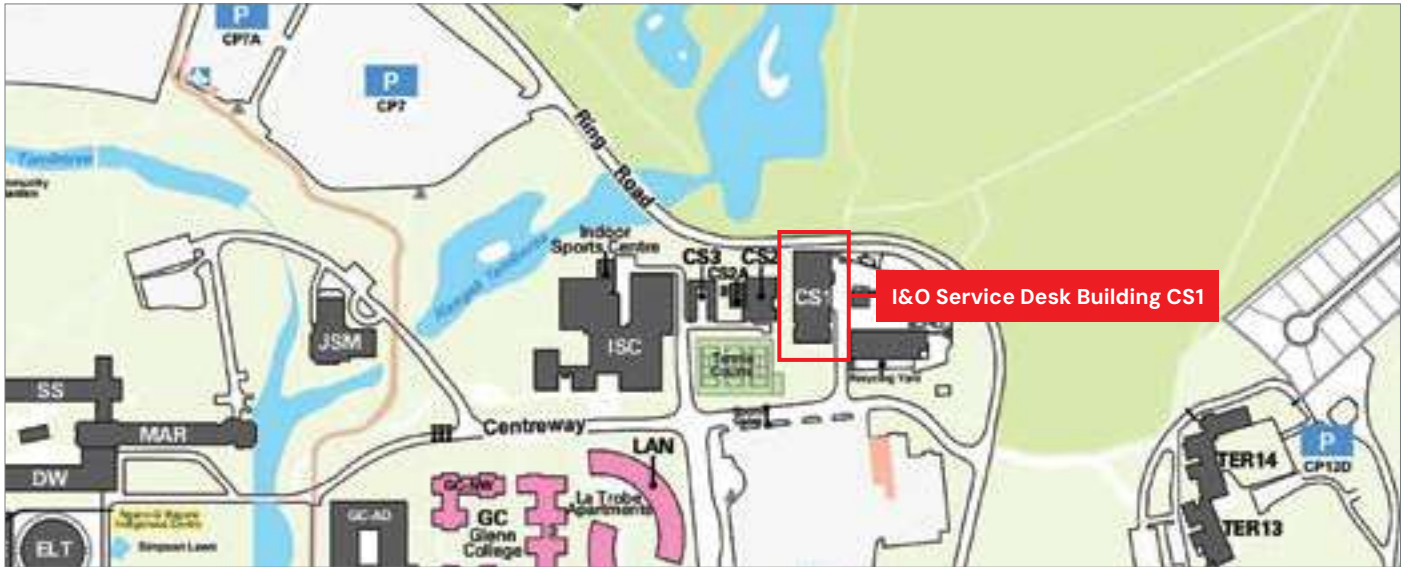
Student

Staff

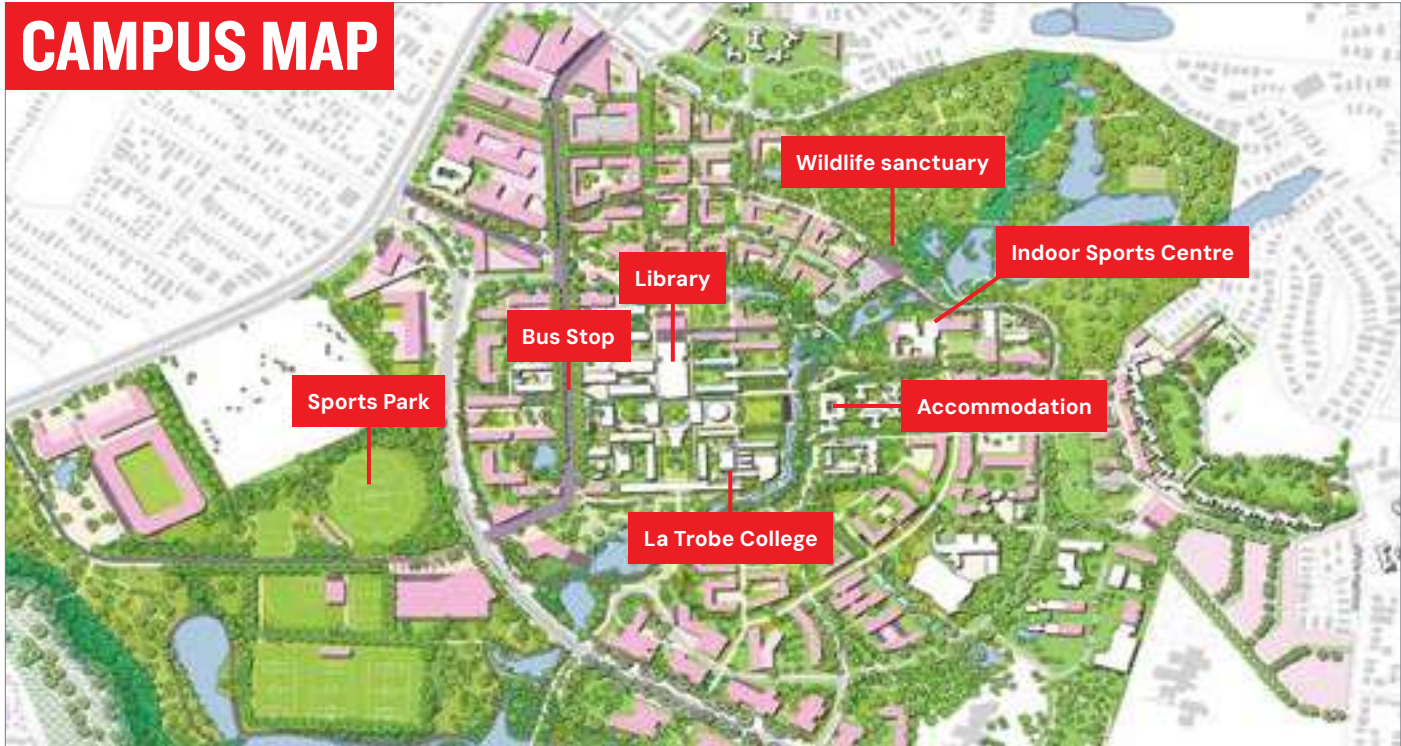
✓ Other

Email

Email



# CAMPUS MAP



# ADDITIONAL INFORMATION

## CREATION OF A UNIQUE STUDENT IDENTIFIER (USI)

A **Unique Student Identifier (USI)** is your individual education number for life. It creates an online record of any training and qualifications you’ve attained in Australia – you only need to create it once. If you’re studying onshore since January 2023, you’ll **need a USI** to be able to graduate and receive your testamur.

**Not providing a USI may result in a sanction which will prevent you from receiving your final award.**

Please visit **How Do I Get One** webpage for a step by step on how to create one.

## INFORMATION FOR INTERNATIONAL STUDENTS

Additional check list and information on arriving in Australia.

### Arriving in Melbourne

Before you arrive in Australia, please be sure to arrange your accommodation. There are a range of accommodation options available to suit your preference and budget.

### Booking Accommodation

## INFORMATION FOR DOMESTIC STUDENTS

The HELP factsheets are available on the publications page of Study Assist alongside the HELP Booklets at: **FEE–Help Factsheet**

They are also placed on their relevant loan pages on Study Assist at: **CSP, HECS–HELP, FEE–HELP, SA–HELP and OS–HELP.**

## PRE-DEPARTURE INFORMATION

Starting life in a new place is an incredible experience, but one you will need to be prepared for.

### Pre-Departure Information

## STUDENT WELLBEING

At La Trobe College Australia, we recognise that personal, interpersonal and environmental factors can impact learning.

Counselling provides students with a safe place to creatively explore and address any problem that might be affecting their studies. Common concerns include transition to life in Australia, relationship difficulties, loss of motivation for studying, questions of identity and self-esteem, depression and anxiety, coping with disabilities or dealing with grief or loss.

Glenn is the La Trobe College Australia student counsellor, he considers it a privilege to assist students seeking support regarding any difficulties. Glenn prioritises building a positive relationship with students to provide an encouraging and comfortable space. He draws on several approaches, techniques and strategies to benefit students.

For any personal issues, mental health and wellbeing issues, family issues or academic related stress please make an appointment through:

### Counselling Booking Form

Counselling sessions are confidential and free of charge for all currently enrolled LTCA students.

**M:** 0488 064 207

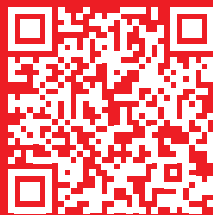
**Glenn.Daly@latrobemelbourne.edu.au**



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**[latrobecollegeaustralia.edu.au](http://latrobecollegeaustralia.edu.au)**



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For all enquiries: **[click here](#)**  
**+61 3 9479 2417**