LA TROBE
College Australia

APPLICATION GUIDE FOR AGENTS

STEP 1:

Fill in the Agent Details.

AGENT DETAILS

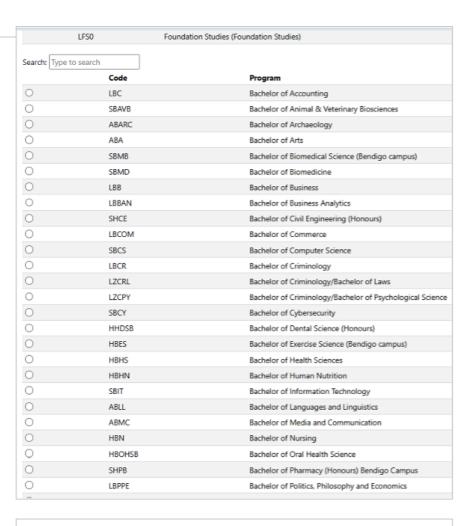|	
Counsellor First Name:	
Counsellor Last Name:	
Counsellor Phone Number:	
Counsellor Email:	

STEP 2:

In the Keyword Search box,
enter the name of the applicant's desired course

(For example, the packaged first program—
Foundation or Diploma.

FIND A PROGRAM

Enter Keyword(s) Foundation
Keyword is optional

College La Trobe College Australia

🔍 Search Now

1 MATCHING PROGRAM

Code	Program Title ⌄	Apply Online
La Trobe College Australia		
LFS0 Foundation Studies	Foundation Studies Foundation Studies La Trobe College Australia	Apply Now

▼ PROGRAM SELECTION

Selected Program	Program Code	*
Foundation Studies	LFS0	

Select Start Date

STEP 3:

Choose the start date and select the Bachelor course from the dropdown list.

	LFS0	Foundation Studies (Foundation Studies)

Search: `Type to search`

	Code	Program
○	LBC	Bachelor of Accounting
○	SBAVB	Bachelor of Animal & Veterinary Biosciences
○	ABARC	Bachelor of Archaeology
○	ABA	Bachelor of Arts
○	SBMB	Bachelor of Biomedical Science (Bendigo campus)
○	SBMD	Bachelor of Biomedicine
○	LBB	Bachelor of Business
○	LBBAN	Bachelor of Business Analytics
○	SHCE	Bachelor of Civil Engineering (Honours)
○	LBCOM	Bachelor of Commerce
○	SBCS	Bachelor of Computer Science
○	LBCR	Bachelor of Criminology
○	LZCRL	Bachelor of Criminology/Bachelor of Laws
○	LZCPY	Bachelor of Criminology/Bachelor of Psychological Science
○	SBCY	Bachelor of Cybersecurity
○	HHDSB	Bachelor of Dental Science (Honours)
○	HBES	Bachelor of Exercise Science (Bendigo campus)
○	HBHS	Bachelor of Health Sciences
○	HBHN	Bachelor of Human Nutrition
○	SBIT	Bachelor of Information Technology
○	ABLL	Bachelor of Languages and Linguistics
○	ABMC	Bachelor of Media and Communication
○	HBN	Bachelor of Nursing
○	HBOHSB	Bachelor of Oral Health Science
○	SHPB	Bachelor of Pharmacy (Honours) Bendigo Campus
○	LBPPE	Bachelor of Politics, Philosophy and Economics

STEP 4:

Fill in the applicant's personal details, citizenship information, contact details, including your email address, phone number and home address.

All * mandatory fields.

PERSONAL DETAILS

Have you previously studied at La Trobe College Australia? * ○ Yes ● No

Title: * `Ms`

Family name: * `LA TROBE`
As per your passport or identity document

Given name/s : * `College`
As per your passport or identity document

Middle name/s:
As per your passport or identity document

Preferred name:

Date of birth: * `Day` `Month` `Year`

CITIZENSHIP INFORMATION

Please indicate your citizenship status: * `None of the above`
Please note that you will need to provide evidence of citizenship or residency at or before citizenship certificate or visa.

Country of Citizenship: * `Please Select`
As per your passport

Country of Birth: * `Please Select`

What is the main language spoken in your home? `Please Select`

Do you have a passport? * `Please Select`

Do you have a current Australian Visa? * ○ Yes ○ No

Will you be applying for a student visa? * ○ Yes ○ No

Have you ever been refused a visa, had your visa cancelled or overstayed your visa in any country? * `Please Select`

STEP 5:

Fill in the applicant's previous studies. After selecting the country from the dropdown menu, search for and select the institution. If the institution is not listed, please select **'Other'**.

Please choose an Institution

Country

`Select a Country`

Clear Current Value   Cancel

STEP 6:

Provide English Proficiency.

Note: Uploading the English proficiency document here is not mandatory.
You may upload all required documents at the end of the application process.

ENGLISH PROFICIENCY

What is your first language? `Please Select`

How do you intend on meeting the English Language requirement? `Please Select`

Do you have any evidence of your English proficiency? `Please Select`

Please attach evidence of your English proficiency: File Attachment (DOC, DOCX, JPG, JPEG, PDF (unprotected), PNG, PPT, XLS, XLSX files up to 5MB in size) > Get help

Upload Now

STEP 7:

Select **'No'** under Financial Information.

FINANCIAL INFORMATION

Will your fees be sponsored by a third party? Please note you will be required to provide evidence of your sponsorship when accepting your offer. * `No`

STEP 8:

Overseas Health Cover – select the option that best suits the applicant's OSHC needs. If they are arranging it, choose **'I am organising my own OSHC'.**

OVERSEAS STUDENT HEALTH COVER (OSHC)

It is a requirement of the Australian Government that you maintain Overseas Student Health Cover (OSHC) for the duration of your student visa. Please choose one of the following options: * `Please Select`

STEP 9:

Under 18 – Applicants under the age of 18 must provide their parent or guardian's details.

PARENT/LEGAL GUARDIAN DETAILS

Are you under 18 years of age? ● Yes ○ No

Relationship * `Please Select`   Family Name *   Given Name *   Email Address *

Preferred Contact Number (Mobile or Home Telephone)

STEP 10:

Read and agree to Privacy and Applicant Declaration.

* ☐ I have read and understood and agree to the declaration above

STEP 11:

Save and Continue

Save & Continue

STEP 12:

Upload required documents such as passport copy, academic transcripts and English proficiency.

Upload Other Documents

Drag and drop your files here to attach them to this application

STEP 13:

Submit Application.

Submit application   Save & Close

NOTE:

Before you start → ❗ 1 → 2 → 3 → Attachments → Verify → Submit

• Fill in the mandatory fields only with *next to the question.

• If you see a red exclamation mark at the top of the screen, as shown in the screenshot above, please click it to return to the page and complete the required fields.

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